

Amendment No. 2 to the Revised
Administrative Plan for EE Division

Special Project

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1. Change the provision of paragraph 7, section IV of the revised Administrative Plan dated 28 April 1958 by deleting "These disbursements shall be evidenced by receipts which shall be attached to the accounting."
2. Paragraph 10, section IV of Amendment No. 1 of the revised Administrative Plan dated 22 January 1960 is rescinded and the following provisions are substituted in place thereof:
 - a. The net depreciated value of property held by project as reflected in the annual report and schedule prepared by the Project shall be recorded in a memorandum account established by the Base Finance Officer.
 - b. The memorandum account shall be maintained so as to permit identification, reconciliation and adjustment of funds held by the Project as monthly accountings are received, and adjustment of the value of property to the value shown in each annual report required of the Project.
 - c. The listing of property reflected in the annual report to be retained in support of the memorandum account and to identify the items of property held by the Project.
3. Delete the following portion of paragraph 12, section V of Amendment No. 1 of the revised Administrative Plan, "and for appropriate financial property accounts".
4. Renumber paragraph 12, section VI of the revised Administrative Plan to paragraph 13.

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APPROVED, by Direction of IO/P

AUTHORIZED, by Direction of DD/E

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21 SEP 1960

DATE



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ASIA, DIS

14 SEP 1960

DATE

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TRANSMITTAL SLIP		DATE
TO:		9 August 60
ROOM NO.	BUILDING	Office of Logistics Attn. Edge
REMARKS:		
FROM:		
ROOM NO.	BUILDING	
2104	K	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. (47)

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

25X1A

NO.

DATE

22 Mar 1960

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

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EE/LOG

23 MAR 1960

SP

Info -

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Office of Logistics

WSEC

Info & retention -

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